



2023 VENDOR FORM

Saturday, April 22nd at BELL TOWER GREEN
120 S. Church Street—Downtown Salisbury NC

Please read the **Earth Day Jam** Rules & Regulations carefully before completing the APPLICATION. **Happy Roots** adheres closely to the Earth Day mission of handmade, eco-friendly, and sustainable products. We do not accept pyramid or multi-level marketing business applications. **Happy Roots** reserves the right accept or reject applications. If your application is accepted, you will receive a confirmation via email.

Booth fee is \$100 for vendor spots along the street and \$150 for limited spaces inside the park. (Spaces inside park have access to power. Spaces outside of the park do not.) Fee for food vendors is \$200. REGISTRATION DEADLINE IS APRIL 1st, 2023.

Please call (980)234-4800 for any questions.

CONTACT NAME: _____

BUSINESS NAME: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

EMAIL ADDRESS: _____

PHONE: _____

WEBSITE: _____

NONPROFIT ORGANIZATION/INFORMATIONAL ONLY? YES NO

DESCRIPTION OF BOOTH (Please list all items for sale/display/distribution):

PAYMENT DUE UPON APPROVAL: PAYPAL - happyrootsinfo@gmail.com

OR SEND A CHECK PAYABLE TO **HAPPY ROOTS INC.** AND MAILED TO:

HAPPY ROOTS

PO BOX 3054—SALISBURY NC 28145

HOLD HARMLESS

Now this ____ day of _____ 2023, as partial consideration for vending at **Earth Day Jam 2023**, I _____, hereby agree to indemnify and hold **Happy Roots, Bell Tower Green, City of Salisbury**, its agents, servants, employees, successors and assigns, harmless from and against any and all liability, claims, damages, losses, fines and/or expenses, including, but not limited to attorney's fees, resulting from or arising out of or related to personal injuries, loss of, or damage to property or involving any impairment of, or damage to, any right because of, or in any way related to, my participation as _____.

____ I understand that in the **2023 Earth Day Jam** not such liability, claim, damage, loss, fine or expense is caused in part by the negligence of **Happy Roots**. I acknowledge that I have freely and voluntarily entered into this agreement and that I have read and understand this agreement and the Rules & Regulations in their entirety. A completed application is a contract to exhibit, if accepted. No refunds will be made for cancellation after April 1st, 2023, nor for removal for cause or inclement weather. **Earth Day Jam** is an outdoor event, and **Happy Roots** may, in its sole discretion cancel part of or all of the event because of extreme weather, such as flooding, windstorm or other conditions that we determine may be hazardous to vendors, artists, patrons, or event staff. **Happy Roots** shall not be responsible for damages caused by acts of nature or any third party.

I have read the enclosed **2023 Earth Day Jam** Rules & Regulations and agree to be bound thereto as a condition to my being a vendor at **Earth Day Jam**.

____ I understand that my booth MUST BE COMPLETELY set up, as well as cars removed, from vending area by 9:00am Saturday, April 22nd, 2023 and must be completely removed from the property by 12:00pm that night.

____ I understand that my allotted vendor space will be 10ftx10ft (Please contact Happy Roots to request larger spaces.)

____ I understand that my vendor fee will be \$100.00 per 10ftx10ft street vendor space and \$150.00 for vendor spaces inside park, unless I am designated as an educational booth by **Happy Roots**. Food vendors are \$200.00.

For questions or concerns please email happyrootsinfo@gmail.com

PRINT _____ **SIGN** _____ **DATE** _____

RULES & REGULATIONS

Earth Day Jam is an Earth Day celebration and fundraiser for **Happy Roots**. The event will take place Saturday, April 22nd, 2022 (10:00AM-10:00PM).

Each vendor shall comply with the following Rules & Regulations, in addition to complying with any and all statutes and ordinances of Bell Tower Green Park, City of Salisbury, and the State of North Carolina.

Happy Roots and **Earth Day Jam** staff shall have the right to interpret the following Rules & Regulations as in its discretion it might deem appropriate and to enforce compliance with such Rules & Regulations. Any violation of these Rules & Regulations or of any statute or ordinance shall result in immediate forfeiture of all rights and participation in the festival and the forfeiture of any monies deposited to secure participation in the festival.

1. Cancellation and Refunds: As stated on the application, no refunds will be made for vendor cancellation or for violation of the Rules & Regulations. The event is rain or shine.

2. Hours of Daily Operation: Saturday, April 22nd, 2022 (10:00AM-10:00PM).

3. Vendor Categories: The following are descriptions of the booth categories available at the festival...

A. Nonprofit/Educational/Informational: For use of distributing information. Any non-profit vendors wanting to distribute edible samples (salsas, jams, dips, etc.) must obtain a food permit from the Rowan County Environmental Health Department.

B. Commercial: For use of selling or displaying products or services. Any items to be sold must be listed on the application. Commercial booths are NOT permitted to sell food and/or drinks, except for pre-packaged mixes that are not consumed at time of purchase. Any commercial vendors wanting to distribute edible samples (salsa, jams, dips, etc.) must obtain a food permit from the Rowan County Environment Health Department.

C. Food: To be used for selling food and/or drink items. Happy Roots reserves for itself the exclusive sale of alcoholic beverages. THE VENDOR IS RESPONSIBLE FOR OBTAINING AND PURCHASING A TEMPORARY FOOD PERMIT FROM THE ROWAN COUNTY ENVIRONMENTAL HEALTH DEPARTMENT PRIOR TO THE FESTIVAL. NO STYROFOAM or plastic bottles allowed. Vendors selling or sampling food or beverages are required to use recyclable or biodegradable/compostable service-ware.

4) Definition of Booth Space: Booth spaces measure 10'x10' in the designated area, and will be assigned by Happy Roots staff. Happy Roots reserves the right to remove a booth from the festival area should the booth be constructed in an unsafe manner, or if the booth goes against the Rules & Regulations.

****5) Vendor Set-Up & Take Down:

A) Check-in: The festival grounds will be open for load-in by 7:00am Saturday, April 22nd, 2023; check in will be at W. Innes Street. More details will be released upon approval.

B) TENTS/TABLES/CHAIRS/POWER: All vendors are responsible for providing their own tents, tables, and chairs. We are unable to provide power access to all vendors. PLEASE MAKE SURE YOU HAVE SANDBAGS OR WEIGHTED TIE-DOWNS FOR YOUR TENT.

C) Security will only be provided to preserve order during festival hours. **Happy Roots** is not responsible for damage to any person during the show or for any damaged, lost, or stolen items. It is recommended that your booth be staffed and in operation for the entire scheduled hours of the festival.

E) Vehicle Parking: No vehicles will be allowed in the festival area during events hours. Vendor load in will be from 7:00AM-9:00AM Saturday morning. Load out will be permitted beginning at 9PM Saturday night. Vendors loading out earlier will not be able pull vehicles up to booth. Vehicles are not allowed to park in front of barricades or in front of gates. In case of emergency, we need the accesses to be clear. Failure to comply with this rule will result in your booth removal and your vehicle will be towed.

6) Food Vendors: No open fires are permitted at any time. It is the responsibility of each food vendor to obtain permit from the Rowan County Health Department, remove all food wastes, used cooking oil and/or grease from the festival premises. No Styrofoam will be permitted at this event. No single use plastic or non-recyclable plastic will be permitted. If you need assistance with compostable serving and take-away supplies, please let us know so we can help you.

7) Sales Tax: It is the responsibility of all vendors to pay their own sales tax to the State of North Carolina.

8) Prohibited items: No merchandise shall be sold, used or given away that are obscene, dangerous, or unlawful. Prohibited items include, but are not limited to, the following: alcoholic beverages, guns, fake guns, knives, explosive devices, fireworks, etc.

9) Sound restrictions: Happy Roots reserves the right to monitor and regulate the level of sound from all booths. Please be considerate of the bands, artists and other performers scheduled as part of the festival, as well as your fellow exhibitors and festival attendees.

HAPPY ROOTS RESERVES THE RIGHT TO ACCEPT OR REJECT ANY APPLICATION. VIOLATION OF ANY OF THE ABOVE RULES & REGULATIONS COULD RESULT IN IMMEDIATE EVICTION FROM YOUR OCCUPIED BOOTH SPACE. NO REFUNDS WILL BE GIVEN TO ANY EVICTED VENDORS.